

**REGION VI PLANNING & DEVELOPMENT COUNCIL
MINUTES OF WEDNESDAY, MARCH 16, 2016**

ATTENDANCE

- | | |
|----------------------|---------------------------------|
| 1. Kim Haws | Bridgeport, City of |
| 2. James Wagner | Reedsville, Town of |
| 3. Barbara Metcalfe | Pleasant Valley, City of |
| 4. Greg Vandetta | Monongah, Town of |
| 5. Barry Pallay | Monongalia Private Sector |
| 6. Roger Williams | Doddridge County Private Sector |
| 7. Donald Smith | Preston County Commission |
| 8. Barbara Banister | Rowlesburg, Town of |
| 9. Timothy R. Oxley | Marion County Private Sector |
| 10. Brad Shahan | Grant Town, Town of |
| 11. Roger Titchenell | Albright, Town of |
| 12. George Levitsky | Marion County Private Sector |
| 13. Anna Harvey | Anmoore, Town of |
| 14. Wendy Posey | |

Council Staff: Sheena Hunt, Rosemary Raschella, Lana Smith, and Susan Michette.

COUNCIL MEMBERS EXCUSED FROM MEETING

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|---------------------|----------------------------------|
| M.L. Quinn | Harrison County Private Sector |
| David Tonkin | Barrackville, Town of |
| Paul Webster | Brandonville, Town of |
| Catherine Goings | Clarksburg, City of |
| Gregory Robinson | Doddridge County Commission |
| Robin Gomez | Fairmont, City of |
| Sharon Cunningham | Harrison County Private Sector |
| Curtis Stiles | Kingwood, City of |
| James Taylor | Mannington, City of |
| Roxie Turner | Masontown, Town of |
| Orie Ellen Sterling | Marion County Private Sector |
| Roy Meeks | Marion County Private Sector |
| Ernest VanGilder | Marion County Commission |
| Zane Shuck | Monongalia County Private Sector |
| Edward Hawkins | Monongalia County Commission |
| Marti Shamberger | Morgantown, City of |
| Sam Maxson | Nutter Fort, Town of |
| Edgar Fortney | Newburg, Town of |
| Bob Barlow | Preston County Private Sector |
| Orville Wright | Taylor County Commission |
| Terring Skinner | Taylor County Private Sector |
| Timothy Kennedy | Tunnelton, Town of |
| Joe Cross | West Union, Town of |
| Guy Ward | White Hall, Town of |

COUNCIL MEMBERS NOT EXCUSED FROM MEETING (NO REPLY RECEIVED)

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|----------------|-------------------------|
| Jesse Phillips | Blacksville, Town of |
| Cathy Smith | Bruceton Mills, Town of |
| William Blake | Flemington, Town of |

Arley Simmons	Fairview, Town of
Donna Costello	Farmington, Town of
Thomas Bartlett	Grafton, City of
Patricia Lewis	Granville, Town of
Shirley Higganbotham	Harrison County Private Sector
Bernie Fazzini	Harrison County Commission
Eugene Alkine	Lost Creek, Town of
Justin Snyder	Lumberport, Town of
Janice Polce	Preston County Private Sector
Jim Hershman	Rivesville, Town of
J. Robert Samples	Salem, Town of
Sharon McIntyre	Stonewood, Town of
Herman Lewis	Star City, Town of
Diane Parker	Taylor County Private Sector
Mark Ball	Terra Alta, Town of
David Johnson	Westover, City of
Robert "Todd" Somers	West Milford, Town of
Lance Vernon	Worthington, Town of

I. CALL TO ORDER

Kim Haws, Chairperson called meeting to order at approximately 5:30 p.m.

II. APPROVAL OF MINUTES OF

Kim Haws, Chairperson asked if there were any corrections or additions to the December meeting minutes. With no corrections or additions indicated, motion was made by Don Smith to accept the minutes as presented. Motion was seconded by Timothy Oxley. Motion passed unanimously.

III. FINANCIAL STATEMENTS:

Financial statements were presented for the months of October, November, December 2015 January and February 2016. Kim Haws, Chairperson, asked if there were any questions on the financials. Motion was made by Barbara Metcalfe to approve financial statements as presented and was seconded by James Wagner. Motion passed unanimously.

- FY 2015 Audit Report – Suttle & Stalnaker CPA's Presentation by Chris Lambert and Beth Farley. (Attached).

IV. CHAIRPERSON REPORT/INTERIM DIRECTOR'S REPORT

Small Cities Block Grants: The Marion County Commission/Colfax PSD Sewer Improvements & Upgrades Project was awarded 2015 SCBG Funding in the amount of \$1,500,000.00.

Resubmission for FY 2016 Small Cities Block Grant Program applications: Albright Sewer System Improvements, Doddridge County Commission/Doddridge County PSD Water Project; Farmington Water Association Acquisition, Harrison County Commission/Greater Harrison PSD, Preston County Commission/Denver Water Association, Rivesville Water, Salem and West Union/Wabash Sewer. Funding has not been awarded. Each project is seeking the maximum \$1,500,000 in grant funds.

Source Water Assessment and Protection (SWAP) program: Round three (3) is almost complete, wrapping up meetings with Thrasher Engineering and the eight (8) utilities funded for contingency plans which include Preston County PSD #1, Rowlesburg, Lumberport, West Union, Taylor County PSD, Kingwood, Shinnston, and Monongah.

Round Four (4) is in the beginning stages. Initial meetings have started with second meetings being scheduled in mid-April and the final meeting being scheduled for the end of May for the Communications Plan.

Generator Grant Opportunities: The WV Division of Homeland Security and Emergency Management (WVDHSEM) announced that the Federal Emergency Management Agency (FEMA) has grant funding that will include generator purchases. The Council will be reviewing the grant program and where possible try to assist with the grant application process. This would be the eight utilities that are in the SWAP program.

Activities: Updated Council on the status of current projects: Deckers Creek PSD – working on ROW's and loan closing will be in June or July; Preston PSD #2 – working on ROW's and loan closing likely not until summer; Rowlesburg – Working on ROW at 52% as of March 2016; Anmoore – assisted with the Engineering Procurement process; Newburg – Assisted with engineering procurement process, interviewing next week.

Attended the Harrison County Mayors Association meeting on January 13, 2016. This was to re-introduce Region VI PDC to the attending Mayors.

Attended the Regional Planning & Development Councils Association Meeting on January 14m 2016.

V. NEW BUSINESS:
None

VI. UNFINISHED BUSINESS:
Barry Pallay – Updated the Reopening Locks on Upper Mon & Re-Growing Commerce, Recreation & Economic Development.

VII. EXECUTIVE SESSION:

Motion was made by Timothy Oxley to go into executive session. Motion passed unanimously. Don Smith made motion to adjourn executive session and to go into regular FC Meeting.

VII. ADJOURMENT:

Motion was made and seconded to adjourn meeting. Motion passed unanimously.

Kim Haws, Chairperson

June 15, 2016
Date of Approval